



Certification Requirements for London City Airport

Dear Customer,

We extend our warmest gratitude for your interest in operation your aircraft at London City Airport's Private Jet Centre. To assist you in this process, we have outlined the essential paperwork require to become a certified operator at our airport. Our aim is to simplify this process for your convenience.

Certifying Your Aircraft

Prior to certifying any operator, we must ensure compliance with the conditions outlined in our aerodrome license. These conditions are specific to London City Airport, and the following requirements must be met:

- **Your Aircraft Flight Manual (AFM)** must include procedures and limitations for approach path angles of 5.5° or greater. We kindly request a copy of the first 16 pages of your steep approach and short field take-off and landing supplement for the aircraft, endorsed y the regulating authority.
- **Proof of Steep Approach Training for Flight Crew:** Proof of the simulator training certification must have been completed within 12 months of initial application. The Pilot-in-Command (PIC) must be steep approach certified, and the Second-in-Command (SIC) must be type-rated. However, certification for steep approach can be obtained for both crew flight members. This training must be specific to the aircraft type intended for operation at our airport. Operators are responsible for maintaining a recurrent training program for London City Airport; pilot training must not lapse beyond a maximum interval of 12 months.
- **Approval of Procedures by Aircraft Registration Authority:** These procedures must be sanctioned by the licensing authority of the country in which the aircraft is registered. Operators are required to possess either of the following documents:
 - A letter from the aircraft registration authority endorsing the steep approach procedures for London City Airport.
 - Alternatively, a copy of the Operations Specification listing the aircraft(s) and their approval to conduct steep approaches.

US/private operators unable to provide either document must submit a self-declaration and must also provide their Standard Operating Procedures (SOPs) to be used when operating at London City Airport.

The self-declaration must be completed on company headed paper and signed by an authorised company signatory, then returned to the approvals team.

Additional Information:

Additionally, to meet the requirements of our colleagues in security and finance, please be advised that you will need to complete:

- The Credit or Non-Credit form.
- The Security Declaration, in addition to providing a sample of company crew ID.

Please note that all declaration's and forms are available within website document library.

Approval Checklist

	Steep approach & short field take-off and landing AFM supplement endorsed by regulating authority
	Proof of Steep Approach Training for Flight Crew
	Approval of Procedures by Aircraft Registration Authority