

Presentation Folders

A guide to folder styles & file setup



Interlocking

Supplied flat for self-assembly, using a die-cut tab and slot system to secure the pocket.

Taped

Supplied flat for self-assembly, with pre-applied double-sided tape for a secure bond.

Glued

Supplied fully assembled and ready to use, with pockets pre-glued during the production process.

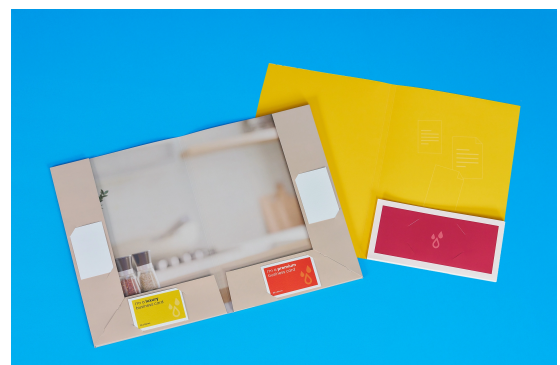


Capacities

Configure your folder to suit your needs. A **no capacity folder** suits a few sheets, **4mm folders** work for light brochure sets, while **10mm folders** are ideal for bulkier collateral.

Pockets

Choose **single or double pockets**, with the option to include or exclude **business card slits** for a fully customised layout.





Square Pockets

Square pockets offer a clean and practical solution, with generous space for holding standard documents securely.

Rounded Pockets

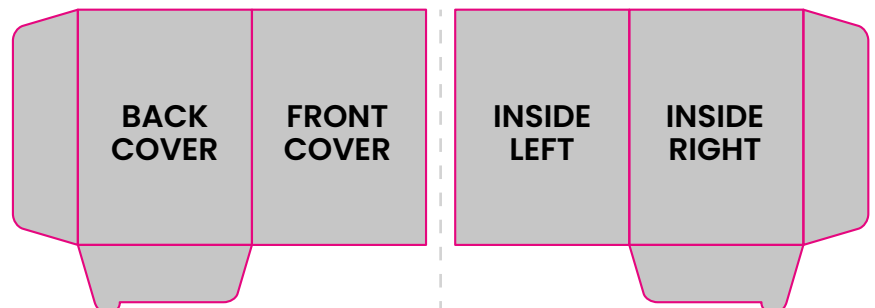
Rounded pockets add a modern touch, with smooth curved corners that enhance the design and neatly hold your documents.



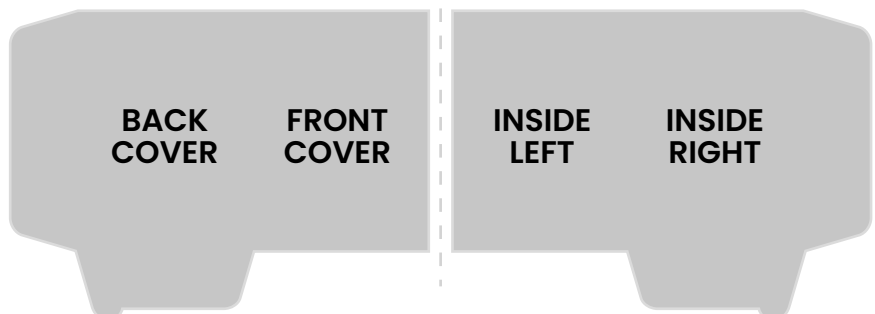
Artwork requirements

When supplying artwork for folders, please **upload a single PDF**. This should include:

- 1 One page (Outside) or two pages (Outside & Inside) as required, ensuring the **cutter guide is overlaid on your artwork** for alignment.



- 2 One page (Outside) or two pages (Outside & Inside) as required, containing only **print-ready artwork with the cutter guide removed**.



Templates are available for all folder styles with pre-set cutter guides. Simply overlay your artwork to ensure all folds and pockets are positioned correctly.